



**Power System  
Engineering, Inc.**

[www.powersystem.org](http://www.powersystem.org)

## **Job Description**

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JOB TITLE: Utility Rate and Financial Analyst

LOCATION: Minneapolis, MN

### ***Company Overview:***

Power System Engineering, Inc. (PSE) is a full-service consulting firm for electric utilities, independent power producers, industry associations, regulators, and commercial and industrial electric users. We are 100% employee-owned and independent and our approximately 85 professionals at PSE include engineers, business professionals, economists, and financial analysts with extensive experience in all facets of the utility industry.

Our **mission statement** – “*Forward thinking professionals helping clients and colleagues achieve their goals*” – and our **vision** – “*We are committed to uniting innovative solutions with proven approaches to become an industry leader for the benefit of clients and colleagues*” - show the commitment we have to our clients and to each other. We strive to give our clients the confidence that our team is motivated to satisfy their needs and represent their interests. We work to provide employees an environment with opportunities to grow and be successful.

### ***PSE's Core Values***

1. Client Relationships: We value the foundation of client relationships which has allowed us to continue our profession for over 40 years.
2. Our Colleagues: We value the talent, work ethic, supportiveness, down-to-earth traits, and team spirit portrayed by our colleagues whom we work alongside.
3. Integrity: We value the quality of being honest, accountable, and having strong moral principles through the professional services we provide.
4. Opportunity: We value the opportunities that offer us to make improvements, learn new things, grow, and be successful.
5. Safety: We value the health and safety of those around us and it is our responsibility to place it before everything else regardless of our role and where we find ourselves.
6. Community: Our value of community is shown by where we live, where we volunteer, where we donate, and where we provide our professional services.

### ***General Summary:***

PSE has an immediate opening for a full-time entry-level Utility Rate and Financial Analyst located in our Minneapolis, MN area office. This individual will be responsible for providing analysis and consulting services to PSE clients for a wide range of economic and financial engagements.

Title: Utility Rate and Financial Analyst

Date: 3/12/19

***Responsibilities:***

The following are essential responsibilities of this position and do not include marginal functions that are incidental to the performance of the fundamental job duties. The scope and duties of this position may change or be altered based on the business needs of the company. The basic requirement of every position is to perform all tasks as assigned by the supervisor.

1. Participate in the completion of various utility rate and financial studies in a project team environment.
2. Manage and document progress on assigned tasks, deadlines and budgets for multiple projects simultaneously.
3. Analyze, interpret, and report on client financial statements and performance.
4. Help prepare cost allocation studies used to assess and design utility rates.
5. Prepare comparison of rates between a variety of utilities.
6. Assist with developing innovative rates and policies in consideration of: cost structures, price signals, distributed energy resources, net metering, value of solar, demand-side management, etc.
7. Assist in the preparation of analysis and exhibits as needed to support expert testimony.
8. Assist with the review and audit of financial and management policies for PSE clients.
9. Develop forecasts of costs and revenues using trend or regression analysis.

To accomplish the above tasks, it is crucial the individual is capable of:

- Managing and documenting progress on assigned tasks, deadlines and budgets for multiple projects simultaneously.
- Gathering and processing substantial amounts of data in Microsoft Excel.
- Possess the ability to work as a team, independently and on occasion remotely.

***Minimum Requirements:***

The following are minimum requirements of this position.

1. A bachelor's degree in business, economics, or mathematics is strongly preferred.
2. Possess strong organizational skills needed to participate in multiple project teams simultaneously while completing tasks on time, target, and budget.
3. Possess the ability and drive to produce excellent work product, learn new concepts, develop skills, and be a strong team player.
4. Value client relationships.
5. Possess integrity, honesty, accountability and have strong moral principles.
6. Must have a strong working knowledge of Microsoft Excel, PowerPoint and Word.
7. Ability to work with large data file sets and manipulate into workable formats
8. Basic knowledge of electric utility systems and interest in data analytics a plus.

***Working Conditions:***

1. Normal office conditions.
2. Occasional travel possible.
3. Normal business hours.

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***Working Relationships:***

Internal: Peers, management.

External: PSE clients including electric cooperatives, municipal utilities, local governments and various trade/industry associations.

PSE offers attractive salaries and benefits and significant growth potential for those that have a strong desire to learn and grow their professional careers at a client-oriented consulting firm. To apply, email your resume and cover letter to [McDonoughK@powersystem.org](mailto:McDonoughK@powersystem.org)